

HAMILTON COUNTY AIRPORT AUTHORITY
OCTOBER 4, 2007

The Hamilton County Airport Authority met on Thursday, October 4, 2007 at 4:30 p.m. in the Commissioners Courtroom in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville Indiana. President Silvey called the meeting to order. Secretary Rauch called roll and declared a quorum present of Allyn Beaver, Tom Kapostasy, Don Silvey, and Tim Tolson. Ted Moran and Marc Applegate were absent.

Approval of Minutes

Kapostasy motioned to approve the minutes of September 13, 2007. Tolson seconded. Motion carried unanimously.

President's Report

Silvey stated at the last meeting the Board gave approval to Silvey to sign the change orders for the Localizer replacement. Following further discussion with the engineer there are statutory regulations that needed to be followed. A change order was not signed. After consultation with counsel quotes were requested from three vendors; only one (1) quote was received from ASMI. Silvey asked that this project be considered an emergency. Mike Howard stated he thought the project was to repair the current localizer and not install a new localizer; The project is above the \$75,000 threshold. Howard stated this is a safety issue that we need to move forward expeditiously. Every vendor that is in this specialized business was contacted and requested to quote. The quote we received is the primary vendor for this system. Based on the fact that this is a safety issue and we have done everything we could do to get competition Howard recommended it be declared an emergency and allow us accept the quote even though it is over \$75,000. Kapostasy motioned to declare this an emergency situation based on the factors mentioned. A. Beaver seconded. Motion carried unanimously.

Silvey stated Tania Lopez from the Indianapolis Star met with Dan Montgomery and Silvey. They gave her a tour of the airport; she saw a corporate jet land, talked with the pilot and found that because of IEA (Indianapolis Executive Airport) he did not have to fly into Indianapolis International Airport. The pilot told her IEA is more efficient, more cost effective, and he likes the airport better.

Committee Reports

Community and Public Relations

Warren White, Willow Marketing, stated the Letter of Intent for the "Destination Hamilton County" Grant from the Hamilton County Convention and Visitors Bureau was turned in Monday, October 1 by hand. The letters are to be scored next week and we will find out if we have scored high enough to move to the next stage.

White stated they have contacted Honda and are pursuing them holding an event at the airport.

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Tolson stated in the past they have discussed preparing a card with pertinent information for the press. White stated they can prepare this card or a full press kit. Tolson would like to put it on the list for discussion.

Indianapolis Executive Airport

Andrea Montgomery stated the new signs are installed.

FAA completed their flight check over a two day period. They received two calls concerning low flying aircraft. One gentleman was fine after it was explained what was going on; the other person was very upset and stated she was going to notify her elected officials. The test was passed and all notams were removed.

Andrea distributed the comparison of costs for the localizer maintenance between ASMI and Greg Weber.

Above All is taking an aerial photo of the airport.

The Cessna Mustang will be on display on October 18 from 10:00 a.m. to 4:00 p.m. at the airport. Elected officials from Hamilton County, Boone County, and Marion County have been invited to see the aircraft.

Dan Montgomery stated the ILS did pass the flight test and is working.

D. Montgomery stated a helicopter landed at 10:30 p.m. and helped himself to fuel. It is on video. He has reported the incident to the Boone County Sheriff. The fueling procedures have been changed.

D. Montgomery asked if the ASMI contract has been reviewed for the ILS maintenance? Mike Howard stated it is a standard contract and asked Montgomery if this was the scope of work the Montgomery's want done? D. Montgomery stated his recommendation is to hire ASMI. Silvey asked if it will cost \$10,000 more with ASMI? D. Montgomery stated yes, it will be offset by not having to pay for the box or training for Greg Weber. A. Montgomery stated ASMI's contract includes AWOS, ADF/NBD, annual flight, annual ground, and monthly inspections. Greg Weber only gives a quote for the monthly inspections and then everything else is billed at \$75 per hour. The first year expense with Greg Weber would be very high, but the second year expense would be less equipment and training. Tolson motioned to go forward with ASMI. A. Beaver seconded. Motion carried unanimously.

D. Montgomery stated the test box for the ILS cost \$2,800 to be modified, was that approved to send out? Kim Rauch stated it was approved last month. Rauch stated the bill will be paid by Rauch.

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Woolpert Engineering

Glideslope

Chris Snyder stated he has spoken with the FAA Non-Fed Coordinator regarding the Glideslope relocation and they will begin processing it. Snyder has also spoken with flight procedures and has a clear answer and what we can do with the runway condition and the Glideslope relocation. There are three primary pieces left to the project: 1) re-do the runway markings (physically moving the threshold by about 300 feet), 2) set up Glideslope in the new location, and 3) get Glideslope flight checked. Snyder stated the markings can be done at any time but if they are done before the Glideslope moves it has to be shut off. The FAA said we could keep the localizer minimums even if we move the markings. Snyder has talked with the contractors about holding on doing the markings. He will have to work out an agreement with the contractor. This is the only option to date minus the Glideslope relocation. Snyder did discuss the difference in time between the Glideslope set-up and the approach plate release. The approach plate is what the pilots look at to determine the information for take-off and landing. It takes 60-90 days to process the application from when the Glideslope is flight checked before the approach plate is published. The applications have to be timed together and the FAA will work with us. Snyder stated most airports don't run into this because a Glideslope is moved when they are doing a runway extension project or a Glideslope installation. In some cases they have lost the Glideslope entirely. In our case we have the runway we are moving the threshold. Everyone who has to move the threshold is under the same delay conditions. Snyder stated they will do whatever they can to try and minimize that and go right from flight check to publication, if we can. Snyder will work with the Montgomery's and Carl Winkler to make sure we do that. Snyder stated the LPV's are married to the Glideslope approach and they can not be released.

AIP-13 – Parallel Taxiway

The Ohio Insurance request for information for Shelly and Sands was given to Rauch.

Division A – Poindexter is substantially complete with the punch list items. Snyder will bring the final change order to the next meeting.

Division B – Shelly and Sands has completed the crack sealing work as requested. They sealed approximately 1,600 linear feet for \$14,000. Due to the emergency with the Glideslope costing \$15,350, this is the balance of the funds appropriated from the TIF fund for the crack seal project. The only thing left in Shelly and Sands contract is the markings. They are substantially complete.

Division C – Michiana has completed all of their work, minus the relocation of the Glideslope. The cost to repair the existing Glideslope is \$15,350.

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Snyder requested approval of FAA Pay Request #9 for \$6,930 (Michiana - \$3,640 and Woolpert - \$3,290) and a Local Pay Request in the amount of \$29,347.70 (Michiana - \$15,350 and Shelly and Sands - \$13,999.70). Tolson motioned to approve as submitted. Kapostasy seconded. Motion carried unanimously.

Airport Master Plan

Snyder stated there was discretionary money released for runway re-construction and taxiways for other airports.

The Airport Base Mapping and Facility Requirements have begun. They plan to meet with the FAA after the AAI Conference. October 29 is the preferable date. Snyder will coordinate the date and time. Rauch will notice the meeting to the public.

General Services Contract

Woolpert has done work on the corporate hangar layouts and cost development under the General Services Contract. Snyder requested the Board amend the General Services contract to include work done for the Localizer replacement in an amount not to exceed \$5,000. Rauch clarified if he is requesting an additional \$5,000 added to the contract, there is a balance of \$7,000 in that line item. Snyder stated if there is \$7,000 left in the contract then they are fine. Silvey stated we don't need an amendment; we need to approve the invoice for appropriation from the General Services Contract. Kapostasy so moved. Tolson seconded. Motion carried unanimously.

Silvey stated when we received the appropriation for the ILS work we failed to identify the engineering costs and have a separate authorization to work on that. Snyder worked on it under the General Consulting Contract, it would have been right and proper to authorize the engineering. Silvey has asked Snyder to bring the Board a cost for the engineering for the construction and contract phases. We have \$125,000 appropriated with the bid at \$110,000. The engineering costs need to come out of the remaining appropriation. Snyder stated that would leave \$10,000 for contingency.

D. Montgomery asked when will the Localizer start with ASMI and will the new house be located before winter? Snyder stated they have indicated they will come out this year and put the foundations in. They will not be able to place the building, it takes 3-4 months to get. They also intend to put the cable in place now. We need to finite those details.

Snyder requested the award for the Localizer replacement be awarded to ASMI in the amount of \$109,257.00. ASMI was the lowest responsive bidder. Three bidders were notified – ASMI, JF Edwards Construction Company in Illinois, and Michiana Contracting. ASMI was the only bidder. Kapostasy motioned to approve the bid award to ASMI in the amount of \$109,257.00 Tolson seconded. Motion

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carried unanimously. Silvey asked what are the engineering costs from this point forward? Snyder asked the Board to authorize Woolpert to proceed as necessary on the project but not to exceed a total of \$5,000 to be paid from the General Services Contract. Kapostasy motioned to authorize Woolpert to spend up to \$5,000 and bill us for those services as implementation. A. Beaver seconded. Motion carried unanimously.

D. Montgomery asked what the status of the Localizer maintenance agreement is with ASMI? Howard asked when do the services begin? Dan stated once the new system is installed. Howard stated we don't need the contract signed tonight. Howard asked what is the starting date of the new contract? Snyder stated ASMI will start immediately. Howard asked if there are other things at the airport that they are inspecting? Dan stated yes.

Andrea Montgomery asked when will ASMI start, will it be before January 1, 2008? Snyder stated no. Andrea asked if they can finish 2007 with Greg Weber at the lower inspection costs? Howard asked if they are still under contract with Weber? Andrea stated it is billed monthly, there is no contract. Howard recommended the maintenance agreement with ASMI be held until there is a better start date. Silvey stated he assumed this contract was for 2008. Howard stated the date is blank.

Legal Counsel Report

Sheridan Airport Appraisal

Howard stated he has forwarded additional information to the appraiser for the Sheridan Airport and had hoped we would have the appraisal for this meeting, which we don't. Silvey asked if the appraiser will be contacting the Sheridan airport owners? Howard stated yes.

Secretary's Report

2008 Meeting Schedule

Tolson motioned to approve the 2008 Meeting Schedule. Kapostasy seconded. Motion carried unanimously.

Next Meeting – November 8 at 6:30 p.m.

Silvey adjourned the meeting.

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Present

Don Silvey, President
Tom Kapostasy, Vice President
Tim Tolson, Board Member
Allyn Beaver, Board Member
Brad Beaver, Council Liaison
Michael Howard, Attorney
Chris Snyder, Woolpert
Andrea Montgomery, Montgomery Aviation
Carl Winkler, Montgomery Aviation
Kim Rauch, Secretary
Lynn Morehouse, HSE Student
Ana Sanruz, Fishers High School Student

APPROVED

Don Silvey, President

Date: _____

ATTEST

Kim Rauch, Secretary

Date: _____